

**Puerto Rico NASA Space Grant Consortium
Affiliate Progress Report Guidelines**

(address only those that apply to your institution)

1. Affiliate information: type of institution, location, size, customers, highlights
2. Goals and objectives addressed by the affiliate and their relevance to NASA mission
3. Activity 1: description, participants, metrics, outcomes, cost
4. Activity 2: description, participants, metrics, outcomes, cost
5. Activity #: description, participants, metrics, outcomes, cost
6. Research work 1 : description, relevance to NASA enterprises, participants, metrics, outcomes, cost
7. Research work 2 : description, relevance to NASA enterprises, participants, metrics, outcomes, cost
8. Research work # : description, relevance to NASA enterprises, participants, metrics, outcomes, cost
9. Information of students funded by Space Grant for over 50 hours/year during the report period: full name, classification - undergrad, MS, PhD - academic year, concentration (include scholarships and seed grants)
10. Estimated number of students touched in presentations, fairs, seminars, etc, during the report period (including those sent to conferences with NASA funds)
11. Collaborations, partnerships, research grants enabled/fostered with NASA funds
12. Budget breakdown (including augmentations, if any): salaries, stipends, materials, travel
13. Leverage: funding source, amount leveraged during the report period